

JEB Stuart Crew Boosters  
July 7, 2016

### **In Attendance**

Linda Manning (President)  
Mike David (Head Coach)  
Mari Mullane (VP and Registrar)  
Andrew Riestler (Treasurer)  
Heidi Gioseffi

Vince Gioseffi (Co-Captain)  
Erin Dubas (Co-Captain)  
Pasha McGuigan (Co-Captain)  
Mackenzie Wiley

### **Treasurer's Report**

- Andrew reported on Y.E. 2016. A few expenses still outstanding; most in. As specific data becomes available, Andrew to incorporate for 2017 budget for review at August meeting
- Linda Manning made a motion to pay back loans; Mari Mullane seconded the motion.
- Boat rental with Resilient underway
- Coach Mike reviewed spreadsheet of repairs/replacement parts needed.
  - Boosters gave green light for Coach Mike to purchase priority replacement parts and put repair plan into motion. Oar and other painting on hold for appropriate weather conditions; Saber repair needs to be scheduled.
- Coach Mike reviewed long-term boat "replacement" plan.
  - Possible new 4+ on the horizon. Estimated cost \$10-12K.
  - Boosters agreed that Coach should pursue investigation stage.
- \$5-7K in capital campaign fund
- Coach Mike discussed getting an estimate from Bob Finley. Next step would be to regroup with schools who have a stake in the dock's repair to determine next logical steps for execution.
- Possible spare engine to be determined. Jerry to advise. A 5<sup>th</sup> launch purchase was mentioned should a 5<sup>th</sup> coach join the coaching staff.

### **Lessons Learned Discussion**

**Update Stotesbury, Nationals travel plan documents** to include details learned while still fresh for future trips (EXs: chuck wagons can be parked in reserved spaces, but vehicles without trailers do not qualify; early arrival with boat trailer to pitch food tent for access to ideal location at Stotes; logistics including the simplification of reassignment of hotel room occupants and carpools as rowers depart and parent access to hotel rooms). Linda to update docs and save to Google docs shared drive this summer.

**Post Season Transportation/Hotel costs.** Some confusion by parents of rowers about travel costs associated with post season events Agreement was to explain there may be additional costs associated with post season travel and hotel costs, reimbursements for chaperones related to their expenses, and parent costs for hotel who may not be chaperones. Want to make sure that rowers are able to participate if there is financial hardship to encourage participation by everyone who qualifies. Board agreed with Linda's methodology in determining cost per rower and paying the hotel and meals for chaperones during post season travel. Agreed that if parent drives only their offspring rower outside of the carpool, they are operating as individuals, and hotel and meals will not be covered by the carpool. Agreed to put additional cost estimates out front, so that parents can be advised that there may be post season expenses should their rower advance beyond States. Financial aide would be discussed.

Coach Mike discussed importance of maintaining fitness throughout the year, encouraging teammates to stay fit off-season, and setting team goals (EX: the W4X set a goal to place at States). Faced with continued challenge how to get entire team engaged and up to competitiveness fitness levels both mentally and physically. Thanks to Pasha and Vince for documenting Fitness Challenge stats weekly. Captains suggested Wednesday morning weight room time for 2017 season.

## **Green Days Organization**

Board agreed with Coach Mike's proposal to invest in 3 consecutive Green Days; all 3 days open for Learn To Row opportunity for new rowers or Saturday option to try it for an hour. August 11, 12, 13. Boosters to promote to rising 8<sup>th</sup> and 9<sup>th</sup> graders through Stuart and Glasgow e-communications.

## **Fundraising**

- Letter-writing campaign -- target is to go out in July on the heels of successful season, before school starts, prior to WPC fundraising
  - Boosters to internally circulate Linda's draft letter for approval in next week
  - Linda to provide to Mari lists for merge/purge and organization
- Car Washes – keep doing. Need coordinators to take task off of Mari. Captains discussed rower engagement challenge and how to motivate fellow rowers.
- WPC – Shared some lessons learned from 2015 season.
  - Heidi asked for pricing from Mickman's by August 1 for brochure (Mari) and website storefront (Heidi). Linda to provide.
  - Heidi to circulate updated WPC document with roles/responsibilities.
  - Mari on task to recruit data entry people for door-to-door days to key in orders upon receipt for effective and efficient trouble-shooting day of order.
  - Related -- Heidi and Pete Marcotty (outsourced developer) proceeding with website update; a rebuild is likely next step due to security issues of outdated, existing site. Expecting a few hundred dollars of additional expense; still projecting for August-September roll-out; site to be fully functioning in advance of 2016 WPC (Wreaths Poinsettias & Coffee) sales. OK to set up WPC training. Heidi Gioseffi is POC.
- Mari reported that Vicky Carmody still on for restaurant fundraisers for the 2016-2017 season. Linda agreed to ask Vicky if she would be willing to coordinate a few in the offseason.

## **50<sup>th</sup> Anniversary Celebration**

Tabled for fall discussion and execution

## **Board Positions/Elections**

- Via email, Catherine offered a consideration to change job functions from "Secretary" to "Communications" with Heidi taking role of Communications person. Catherine offered to continue handling minutes.
- Linda offered to hand over President role to Mari Mullane as Linda has fulfilled her year-long commitment and is burdened with other commitments to continue at a demanding pace for another year.
- Board members agreed to think about Board Makeup and regroup at September meeting.

## **Other**

- **Glasgow Afterschool Erg Program.** Linda pursuing. If a go, will need to determine how to staff.
- **Mayflower.** Doug Dreyer completed repair of the bow of the Mayflower; ready to sell. Linda to follow up on posting it for sale with pictures from Heidi
- **Handbook.** Team handbook edits to be made for Coach Mike's review prior to finalization. Linda to incorporate drafts and finalize

**Next Meeting:** Wed., August 17, 2016 Room TBD, at 7:30 p.m.

Respectfully submitted,  
Heidi Sakai Gioseffi